

**West Central Education District Board Meeting Minutes  
January 12, 2026, 5:30pm; WCED Offices Room 6, Melrose**

Board member Quarfot called the meeting to order at 5:27 pm. Board members Rosenberger, Pearson, Henkelman, and Quarfot were present along with Superintendents Bullard, Peschel, Dingmann, and Okerlund. Director Hoffman, Administrator Hoffarth, Supervisor Luethmers, and Business Manager Evenson were also present.

Henkelman made a motion and Rosenberger seconded approval of the agenda. Motion carried unopposed.

Following the approval of the agenda, the organization of the board was discussed. Discussion included keeping the same board members in the officer positions currently held. Rosenberger made a motion to approve the officer positions, Pearson seconded. Motion carried unanimously. Quarfot will continue as chair, Henkelman as vice-chair, and Pearson as clerk.

Following a review of consent agenda items, Henkelman moved, Rosenberger seconded approval of the November 10 and December 8, 2025 Meeting Minutes, November and December 2025 Treasurers' Reports and Bills Payable #24971-25018, November and December 2025 Budget to Actual Comparison Reports, designation of official newspaper (Star Post), designation of official depositories including authorization of official signatures (Chair-Quarfot, Clerk-Pearson, Executive Director- Hoffman, Business Manager- Evenson), designation of legal counsel, designation of professional organization memberships, 2026 meeting dates, and personnel items. Hoffman provided a brief recap of the consent items. Motion carried unopposed.

Under New Business, Policies 503, 506, 529, 701, 701.1, 702, 722, 806, and 903 were presented for first reading. No action was taken. Director Hoffman provided an overview of the policies.

Under New Business, the WCEDEA Seniority List was presented. Rosenberger made a motion to approve, Pearson seconded. Motion carried unanimously.

Under New Business, the annual Resolution to Examine Budget and Staff was presented. Henkelman made a motion to approve and Rosenberger seconded. Roll call vote was taken: Henkelman- aye, Rosenberger-aye, Pearson- aye, and Quarfot- aye. Motion carries.

Under New Business, the results of the Pay Equity Implementation Report was presented. The study is required by law every 3 years and looks at job classes and ensures equity across genders within job classes. Pearson made a motion to approve, Henkelman seconded. Motion carried unanimously.

Under Old Business, Policy 410 was presented for 2nd read. Rosenberger moved, Pearson seconded. Motion carried unopposed.

